



## PARK RULES AND REGULATIONS

Last Revision: December 28, 2007

### HSA PARK RULES AND REGULATIONS:

- A. **PERMIT REQUIRED:** Park use is not permitted without a dated permit issued by the Hamilton Sundstrand Association Office.
- B. **USE RESTRICTIONS:** Park use is restricted to only Hamilton Sundstrand sponsored events or personal events for registered Association members – either an active (dues paying) or a lifetime social (retired) member of the Hamilton Sundstrand Association.

Below is a listing of the types of functions and events that are allowed and are not allowed.

#### **Allowed**

Department Picnics  
Company Sponsored Training Events  
Family Reunions\*  
Baby Showers\*  
Weddings & Receptions\*  
First Communion\*  
Graduation Parties\*  
Birthday Parties\*  
Anniversary Parties\*

#### **NOT Allowed**

Personal Business Events  
Other Company Picnics (even if spouse)  
Church Picnics  
Boys Club, Boy Scouts, Girl Scouts events  
School Outings or events  
Little League Practice or Gatherings  
Car Clubs

\* Only allowed for immediate family members (Children, Grandchildren) of HSA Members, Not for friends, neighbors, co-workers, nieces, nephews, etc.

- C. **ALCOHOL:** Absolutely **NO ALCOHOL** is allowed in the park at any time.
- D. **PETS:** Absolutely **NO PETS** are allowed in the park at any time.
- E. **FIREWORKS OR FIREARMS:** Absolutely **NO FIREWORKS OR FIREARMS** are allowed in the park at any time. The use of model rockets is also prohibited
- F. **PARK HOURS:** Park opens no earlier than 6 AM and closes no later than 11 PM unless otherwise previously approved by the Association Office and specified on the permit.
- G. **PARKING:** All vehicles must park in the black top parking lot areas. A few vehicles may be temporarily parked on the black-topped areas next to the pavilions for the purposes of loading and unloading. **PLEASE DO NOT PARK ON THE GRASS.**
- H. **SPEED LIMIT:** Speed limit for all vehicles inside park is 5 MPH maximum.
- I. **PAVILION CAPACITIES:**  
North: 150 people; South: 150 people; West: 300 people If your expected attendance exceeds these numbers, it is recommended that tents be rented to provide additional shelter.
- J. **SOFTBALL DIAMONDS:** The softball diamonds and volleyball courts are available with a pavilion reservation. Use of the softball diamond must be stated on the permit. Use of the lights on the South softball diamond are not to be used unless otherwise approved by the Association Office and stated so on permit.
- K. **REST ROOM CAPACITIES AND PORTABLE TOILETS:** Due to facility and septic system limitations, any group expecting more than 200 people at the west pavilion will be required to rent portable toilet's for their event. (One port-o-let for each 100 people over 200).
- L. **SWIMMING or WADING:** Swimming or wading is NOT allowed in the Park's Creek. The Creek and its banks (rip-rap) can be dangerous and since the water is mostly farmland run-off, it is not healthy.



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- M. **ROCKS:** The rocks along the banks of the creek are for erosion control. Please do not move, relocate, throw, or roll riprap rocks into creek. Please keep an eye on children, as rolling and throwing the rocks into the creek seems to be a favorite activity.
- N. **DAMAGES:** Damages to the facilities, buildings, or grounds due to neglect or poor judgment are the financial responsibility of the person whose name appears on the permit.
  - Please report any damage or problems to the Association Office.
  - For immediate assistance, please contact Loren Pfeil (815-978-6424), or Tom Roland (815-988-4612)
  - **CLEAN UP:** The PERMIT HOLDER is responsible for ensuring that the reserved pavilion and surrounding grounds (including swing set areas and softball diamonds) are cleaned to a respectable condition following their event.
    1. All trash bags (containing trash) must be removed from trash cans and placed in nearest dumpster. Emptied trash cans must be relined with new bags (provided).
    2. All decorations, streamers, signs, banners, table clothes, tape and thumbtacks must be removed.
    3. Refrigerator(s) must be emptied, wiped cleaned, unplugged, and the door left open.
    4. Coals in grills and embers in fireplace must be completely extinguished.
    5. All natural stain picnic tables must be returned to inside the pavilions.
    6. All redwood stained picnic tables must be returned to aprons around the outside of pavilions.
    7. All pavilions overhead and regular doors must be closed and locked
    8. The park gate must be closed and chain locked each evening by the last person to leave the Park (Please verify all guests have left the facility before locking).

**FAILURE TO ADEQUATELY CLEAN THE PAVILIONS AND SURROUNDING GROUNDS FOLLOWING YOUR EVENT MAY RESULT IN A FINE OF AS MUCH AS \$200 TO COVER CLEANING SERVICE FEE.**

## -- CERTIFICATE OF UNDERSTANDING --

*[Print Name Below]*

I, \_\_\_\_\_, hereby agree to comply with all the above park rules and understand that failure to comply may result in monetary fines from the Association or disciplinary action from Hamilton Sundstrand and/or UTC. Further, I understand that it is my responsibility to ensure all the rules and regulations herein are followed by the guests and participants in the scheduled event.

Signature: \_\_\_\_\_ Employee ID # : \_\_\_\_\_ Date: \_\_\_\_\_